



Tel Smith Goalkeeping (TSG)

Football Coaching GDPR Policy:

OUR GDPR (General Data Protection Regulation) policy outlines how we handle and protect personal data. It ensures compliance with data protection laws and provides transparency to players, parents, staff, and others whose data is processed.

1. Introduction

- **Purpose of the Policy**: To ensure that personal data is processed in compliance with GDPR requirements and to inform individuals about their rights.
- **Who This Policy Applies To**: Players, parents, coaches, staff, volunteers, and anyone else whose data is collected.

**2. Types of Personal Data Collected

- **Personal Identification Information**: Name, address, date of birth, gender, etc.
- **Contact Details**: Email address, phone numbers.
- **Health Information**: Medical history or conditions (relevant to safety in sports).
- **Emergency Contact Information**: For players under 18 years of age.
- **Membership and Participation Records**: Registration, attendance, and performance data.
- **Financial Information**: Payment records for coaching fees or club subscriptions.

3. How Data Is Collected

- Directly from individuals (via forms, online registration, or at events).
- From third-party sources (e.g., schools, federations, or governing bodies).

4. Purpose of Data Collection

- To provide coaching services, organize training sessions, and manage events.
- To ensure player safety (e.g., medical information in case of injury).
- To communicate important information about schedules, events, and fees.
- To comply with legal obligations (e.g., safeguarding requirements, health & safety).
- To analyze and improve coaching performance or club operations.

5. Lawful Basis for Processing Personal Data

- Consent: Obtained through registration or other direct methods.
- Contractual Necessity: Required for the delivery of coaching services.
- Legal Obligation: Compliance with safeguarding laws or other regulations.
- Legitimate Interests: For example, maintaining communication with participants or improving services.

6. Data Retention and Storage

- Personal data will be retained only for as long as necessary to fulfill the purposes outlined.

- Data may be stored digitally or on paper, with adequate security measures in place (e.g., encryption, restricted access).

- After the retention period, data will be securely destroyed or anonymized.

7. Sharing of Data

- Data may be shared with authorized third parties for specific purposes, such as:

- Governing bodies or national federations for reporting.

- Medical professionals in case of injury.

- Partners or sponsors (with consent).

- Data will not be shared with unauthorized parties, and every effort will be made to ensure the security of shared data.

8. Data Security

- Measures are in place to protect data from unauthorized access, loss, or destruction, including secure storage, restricted access, and regular audits.

- Any breach of personal data will be reported according to GDPR requirements.

9. Rights of Individuals

- **Access**: Individuals have the right to access their personal data.

- **Rectification**: The right to correct inaccurate data.

- **Erasure**: The right to request the deletion of personal data.

- **Restriction**: The right to restrict the processing of personal data.

- **Portability**: The right to receive personal data in a structured, commonly used, and machine-readable format.
- **Objection**: The right to object to certain types of processing (e.g., direct marketing).
- **Withdrawal of Consent**: Individuals can withdraw consent for processing at any time, where consent is the legal basis.

10. Consent

- In cases where consent is the basis for data processing (e.g., for marketing or photos), explicit consent will be requested, and individuals will have the option to withdraw consent at any time.

11. Children's Data

- Special consideration will be given to children under 16, ensuring that consent is obtained from a parent or guardian before collecting personal data.

12. Contact Details

- If individuals have questions or concerns about how their data is handled, they can contact the data protection officer (DPO) or the club's designated GDPR representative.

13. Updates to This Policy

- The policy will be reviewed periodically and updated as necessary to reflect changes in data processing practices or legal requirements.

This policy should be provided to all relevant parties, and consent should be actively obtained where appropriate, especially for sensitive data (e.g., medical details or images). It's also essential to train coaches and staff on GDPR compliance to minimize risks associated with data protection.